SKYLINK Quick Reference Handbook

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This QRH is the quick reference for SKYLINK booking, Dispatch, IVAO, live flight tracking and PIREP procedures. It does not replace the aircraft manufacturer's QRH/FCOM.

1. Core Priority

Order	Action
1	**Aviate**
2	**Navigate**
3	**Communicate with ATC**
4	**Check and report the SKYLINK system**

IVAO rules and active ATC instructions take priority. Never compromise flight safety to resolve a website or tracking issue.

2. Before Flight - GO / NO-GO

Check	Required state
Pilot location	Same as departure airport
Active booking	No more than 1
Aircraft	Eligible, at the correct airport and in the correct class
Route	Suitable for aircraft range and operation
SimBrief	Callsign, aircraft, route and date match
IVAO Altitude	Correct VID, callsign, aircraft type and matching MTL selected
Flight tracking	Flight visible on the SKYLINK home page

```
LOCATION ................. CHECK
ACTIVE BOOKING ........... CHECK
AIRCRAFT / REGISTRATION ... CHECK
ROUTE / WEATHER ........... CHECK
SIMBRIEF / IVAO ........... READY
IVAO TYPE / MTL ........... MATCH
SKYLINK LIVE FLIGHT ....... VISIBLE
```

Do not start the flight if any essential item does not match.

3. Booking

1. Select the operation: PAX, Cargo, Exclusive, Timetable or Event.
2. Select the range and an eligible aircraft.
3. Confirm destination and ETD.
4. Create the booking — Official Pilots in SKYLINKER Tablet, Contract Pilots and Official Pilot candidates on the website — and verify its home-page card.

Official Pilots: in SKYLINKER Tablet, open **Charter Flights** on the third row. After choosing a range and aircraft, type at least two characters of an ICAO, airport name or city. Up to 20 eligible destinations are shown; refine the query if needed. Aircraft range, airport permissions, maintenance and route-slot rules still apply. SKYLINKER is available to Official Pilots only, and Official Pilots book only in SKYLINKER: for them the website's **BOOK THIS FLIGHT** button opens SKYLINKER. Contract Pilots and Official Pilot candidates book on the website with **BOOK THIS FLIGHT**. **All cargo flights are flown by Official Pilots only.** A cancelled booking

stays in your history as **Cancelled**; it is not deleted.

When a booking already exists

Selection	Result
Do not continue	The current booking and aircraft reservation remain unchanged.
Cancel and replace	The current booking is cancelled, its aircraft is released and the new booking is created.

Timetable flights: booking opens 1 hour before departure (STD−60), be online at the gate with the scheduled callsign by STD−30, booking closes at STD−15. Between STD−30 and STD−15 only a pilot already online at the gate can book.

A pilot may have only **one active booking** at any time. If two appear, start neither flight; record both IDs and report the issue.

4. Dispatch and SimBrief

Compare the booking against:

```
CALLSIGN .................. MATCH
AIRCRAFT TYPE / REG ....... MATCH
DEPARTURE / DESTINATION ... MATCH
DATE / ETD ................ MATCH
PAYLOAD / FUEL ............ REVIEW
```

- Review the SimBrief plan; do not accept automated output blindly.
- Check weather, NOTAMs, runway, alternate and fuel.
- File the IVAO flight plan with the assigned callsign.

5. LINK - SKYLINK Dispatch Office

Using LINK is strongly recommended on every eligible SKYLINK flight. LINK provides company traffic, online ATC awareness, estimated LINX, operational notices and company pilot messaging.

Connection

1. Connect to IVAO with the booked callsign first and confirm that the flight is visible as a Live Flight on the SKYLINK home page. Hoppie cannot see a SKYLINK flight that is not connected to IVAO.
2. Select **LINK** as the station in a Hoppie/ACARS or CPDLC-compatible client.
3. Send `LOGON LINK` or use CPDLC `REQUEST LOGON`.
4. Wait for `LOGON ACCEPTED`.

Quick commands

Command	Function
`REQ HELP`	Displays the current LINK commands.
`REQ ATC`	Shows online ATC for departure, route and arrival.
`REQ TRF`	Shows relevant nearby traffic for the current phase.
`REQ COMP TRF`	Shows online company flights.
`REQ LINK TRF`	Shows other flights connected to LINK, then reports LOGON/LOGOFF every 2 minutes.
`REQ LINX`	Returns estimated LINX for the current flight.
`MSG <CALLSIGN> <TEXT>`	Relays a message to another company pilot connected to LINK.

In `REQ ATC`, * marks the current enroute sector recommended for first contact. In `REQ COMP TRF`, * after a callsign means that pilot is connected to LINK and can receive a message.

> LINK is not ATC and never issues ATC instructions. It must not replace an ATC frequency, instruction or clearance.

6. Start and Monitor the Flight

```
BOOKING ..................... ACTIVE
CALLSIGN .................... MATCH
AIRCRAFT / REG ............. MATCH
IVAO FLIGHT PLAN .......... FILED
SKYLINK LIVE FLIGHT ....... VISIBLE
LINK ....................... LOGGED ON (RECOMMENDED)
```

- If connected with the wrong callsign before movement, disconnect and reconnect correctly.
- When connecting through IVAO Altitude, select the aircraft type from the booking and a matching MTL. If the aircraft type differs, SKYLINK flight tracking cannot match the live IVAO flight to the booking.
- If the flight is not visible on the SKYLINK home page, fly the aircraft first; then check VID, callsign, booking and IVAO connection.
- After a short IVAO interruption, reconnect with the same callsign and continue monitoring.

7. Abnormal Situations

Situation	First action	Continue with
Booking cannot be created	Check active booking, location and aircraft status	Do not repeat a failed transaction
Wrong aircraft/registration	Do not move	Load the correct aircraft or correct the booking
Live Flight card not updating	Keep control of the aircraft	Check IVAO/internet/callsign
Simulator crash	Preserve flight details	End the flight if a realistic position cannot be restored
Destination unavailable	Assess fuel and alternate	Divert with ATC
Website outage	Do not resubmit actions	Preserve booking and flight evidence
Duplicate record	Do not book or jumpseat	Request management review

Diversion

1. Assess safety and fuel.
2. Follow ATC instructions.
3. Proceed to a suitable alternate.
4. Report the reason in the PIREP/support record after landing.

8. Complete the Flight

```
CORRECT ARRIVAL ........... CONFIRM
PARKING / ENGINES ......... COMPLETE / OFF
SKYLINK LIVE FLIGHT ....... COMPLETE
PIREP ..................... CHECK
AIRCRAFT LOCATION ......... CHECK
LEDGER .................... CHECK
```

- If the PIREP is not immediate, wait a few minutes; do not submit the action again.
- Do not reuse an aircraft left in `BOOKED` or `IN FLIGHT` state.
- Request management review for incorrect pilot/aircraft location or Ledger records.
- A completed flight cannot be cancelled; its briefing no longer offers **Cancel Flight**.

Parking confirmation for scenery differences

- If parking is complete but the card shows **Taxi Hold** because the recorded stand does not match your scenery, **Park complete?** appears only on your own eligible Live Flight card.
- Remain stopped on the ground for at least one minute with IVAO connected. After setting the parking brake, shutting down the engines and switching the beacon off, tick the declaration and select **Confirm parked and finish**.
- The tracker verifies the recorded flight, a fresh stationary ground position and airport proximity. Taxiing or stale position evidence cannot close the flight. Stand accuracy is assessed separately; an unverified stand earns no stand bonus.

Cargo Care

- SKYLINKER scores every cargo flight from taxi-out to block-in. The pay changes only when the manifest has fragile (ART, ELC, AOG, TEL, FUR, MED, HEG, AVI) or temperature-sensitive (PIL, CRT, PER, PEF, PES, HEG, AVI; 777F only) lines.
- **80–100:** full LINX/XP + 25% premium. **51–79:** gradual reduction. **≤50:** no LINX/XP.
- Penalised: taxi overspeed (25/15 kt; not on the runway), sharp taxi turns, hard braking (0.20 g), abrupt thrust, bank >35°, pitch >20° up or <−5°, control-induced G outside 0.7–1.4, touchdown >600/800/1000 ft/min, bounce, tail strike. Turbulence is not penalised. Pushback is not scored; braking before the taxi first passes 5 kt is the brake check (SKYLINKER 6.4.1+).
- **777F temperature:** set the compartment shown on the Flight Deck and the NOTOC (main deck 4–27°C, lower holds 4–32°C; lower AFT HEAT L = 7°C, H = 21°C; OFF counts as outside the range) before takeoff. Each full 15 minutes outside the range after takeoff deducts 3 points.
- A missing phase, a LINK loss, slew or a sim-rate change during taxi-out, takeoff, landing or taxi-in makes the flight unverified (50). Block-in = stopped with the parking brake set.

Pilotage Evaluation

- SKYLINKER 6.4.0+ records each flight and the website scores it from 100 after block-in. **Calibration period: information only, no LINX/XP effect.** The report opens on the tablet once and stays in the LogBook (**Pilotage**).
- Seven groups: Gate & Pushback · Taxi-out · Takeoff & Initial Climb · Climb, Cruise & Descent · Approach · Landing · Taxi-in & On Blocks.
- **Safety (no cap):** departure QNH at taxi and arrival QNH before 5,000 ft AGL (IVAO ATIS, else METAR; ±1 hPa) · STD above FL180 · landing lights off between 8,000–12,000 ft in climb and on between 12,000–8,000 ft in descent · 250 kt below 10,000 ft · no pack/bleed air above 10,000 ft · unstable approach continued at 1,000 ft AGL (go-around is never penalised) · touchdown outside the zone or off the centerline · tail strike · beacon off before N1 is below 5% (5 points) · passenger flights: seat belt signs not ON in turbulence (5 points per episode).
- **SOP (max 10 per group):** beacon before engine start · nav lights · taxi light · runway turnoff lights at night · takeoff flaps · landing lights on the takeoff roll · autobrake (Boeing RTO / Airbus MAX for takeoff, a landing setting for landing) · emergency lights ARMED · no smoking ON/AUTO · seat belts (passenger flights) · gear up within 15 s · flaps not before 1,000 ft · APU off above 10,000 ft · taxi speed · landing/strobe lights off within a minute of vacating · parking brake before shutdown · Boeing at night: logo lights ON before pushback, OFF between 1,500–12,000 ft AGL after takeoff, ON between 12,000–1,500 ft AGL on approach (2 points).
- A check runs only on aircraft whose data is verified live (PMDG 777 now; PMDG 737 and Fenix follow). Unverified checks are listed as "not evaluated".

Time-sensitive cargo

- XPS, REL, PIL, PER, PEF, PES, CON and NWP lines are time-sensitive; the FPL remark shows `TIME SENSITIVE`.
- Only the arrival counts: every full 20 minutes after the planned arrival costs 25% of the flight's LINX, up to 100%. A late departure alone is not penalised.

Dangerous goods (DGR)

- About 5% of cargo-aircraft flights carry one DGR line (e.g. UN3480 lithium ion batteries, UN1845 dry ice). Passenger aircraft never carry DGR.
- The NOTOC lists the UN number, proper shipping name, class, net quantity and load position; the FPL remark shows `DGR/UNxxxx CLx`. Brief the crew and keep the NOTOC with the flight documents.

Clockwork Wings

- Purchased from the Marketplace for **25,000 LINX** and toggled through the Pilot Passport.
- It cannot be toggled while connected to IVAO, while a booking is active, or during a flight.
- On a normal flight, each on-time departure and arrival adds 5% LINX/XP; each delayed result deducts 10% LINX/XP.
- On a Scheduled Flight, each on-time departure and arrival adds 15% LINX/XP; each delayed result deducts 30% LINX/XP.
- Early or unavailable timing produces no reward or penalty. The effect applies only to new flights for which it is active at completion.

Limited Collectibles

- **Callsign Plate** is toggled through the Pilot Passport. When active, it styles the callsign on Booked, Live and Latest Flight cards and adds an animated radar route field to Live Flight.
- **Drop Patches** are non-purchasable welcome collectibles distributed automatically to eligible Official Pilots under the active Marketplace drop sequence. Each release is limited to five numbered recipients (`1/5` through `5/5`); any associated welcome LINX is recorded in the Pilot Ledger.

Weekly Operations Success Rewards

- When all three sectors reach on-blocks before the event deadline, pilots receive the distance-scaled LINX race rewards.
- Each completed sector also earns its pilot a 2,500 LINX team-success bonus. A pilot completing multiple sectors receives it separately for every flight.
- Race rewards and team-success bonuses appear as separate income entries in the Pilot Ledger.

Aircraft Return Duties

- An eligible SKYLINK passenger aircraft that is `Available` away from its home HUB is considered abandoned only when no active SKYLINK pilot is present at that airport.
- Elapsed time alone does not create a duty while a pilot remains at the airport; pilots are not expected to fly every day.
- An abandoned aircraft receives a direct Aircraft Return duty to its home HUB. Because no pilot is present, SKYLINK sponsors the accepting pilot's positioning from the outset.
- No duplicate duty is created for an aircraft under an active booking/flight, otherwise ineligible, or already covered by an open Return duty.

9. Support Record

Required information	Example
Pilot	IVAO VID
Operation	Booking/Flight/PIREP ID
Flight	Callsign, registration, DEP-ARR
Time	UTC date and time
Issue	Error message and last action taken
Evidence	Screenshot or IVAO flight record

10. Memory Items

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ONE PILOT - ONE ACTIVE BOOKING
BOOKING - AIRCRAFT - CALLSIGN - ROUTE MUST MATCH
USE LINK FOR COMPANY DISPATCH SUPPORT
DO NOT REPEAT A FAILED TRANSACTION
AVIATE - NAVIGATE - COMMUNICATE - REPORT
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